



## **In Situ Meeting (Hybrid- Face to Face and Virtual meeting)**

### **MONITORING AND EVALUATION WORKING GROUP**

#### **Continuation Writeshop on the Draft RPOA 2.0**

**21-22 September 2022**

#### **Objectives:**

- Finalization of the draft RPOA 2.0
- Finalization of the draft Implementation Strategies
- Fine-tune the M&E Data Collection and Information Sharing Mechanism and complete the M&E Plan Framework

#### **Draft Agenda**

1. Welcome Remarks by the Regional Secretariat Executive Director and Opening by Chair of MEWG
2. Round of Introductions and Group photo (screenshot)
3. Adoption of proposed agenda
4. Discussion and Writeshop on the Draft RPOA 2.0
5. Discussion on Implementation Strategies
6. Fine-tune the M&E Data Collection and Information Sharing Mechanism and complete the M&E Plan Framework
7. Other Matters

TIME	AGENDA ITEMS	CHAIR/ Person in Charge	REMARKS
<b>DAY 1: 21 September 2022</b>			
08.30 – 09.00	Registration (Participants log in)	RS	RS
<b>SESSION ONE: Opening, Introduction and Agenda Adoption</b>			
09.00 – 09.10	Welcome Remarks	ED CTI-CFF RS	
09.10 – 09.20	Opening Message	Chair MEWG	MY Member of Committee Senior Officials
09.20 – 09.30	Introduction of Participants and appointment of Rapporteur	Chair MEWG	
09.30 – 09.40	Review and Adoption of Provisional Agenda (and Group photo)	Chair MEWG	RS
<b>SESSION TWO: Finalization of the draft RPOA 2.0</b>			
09.40 – 11.00	Finalization of the draft RPOA 2.0	Chair MEWG	RS
11.00 – 11.10	Break		
11.10 – 12.30	Continue Discussion	Chair MEWG	RS
12.30 – 13.30	Lunch Break		
<b>SESSION THREE: Finalization of Implementation Strategies</b>			
13.30 – 15.00	Finalization of Implementation Strategies	Chair MEWG	RS
15.00 – 15.10	Break		
<b>SESSION FOUR: Fine-tune the M&amp;E Data Collection and Information Sharing Mechanism and complete the M&amp;E Plan Framework</b>			
15.10 – 17.00	<b>Fine-tune the M&amp;E Data Collection and Information Sharing Mechanism</b>	Chair MEWG / RS	RS
17.00- 17.10	Closing	Chair MEWG / RS	RS
	<b>End of day 1</b>		
<b>DAY 2: 22 September 2022</b>			

TIME	AGENDA ITEMS	CHAIR/ Person in Charge	REMARKS
08.30 – 09.00	Registration (Participants log in)	RS	RS
09.00 – 09.10	Recap of Day 1	Chair MEWG	RS
<b>SESSION FOUR: Fine-tune the M&amp;E Data Collection and Information Sharing Mechanism and complete the M&amp;E Plan Framework</b>			
09.10 – 10.30	Complete the M&E Plan Framework	Chair MEWG	RS
10.30 – 10.35	Break		
10.35 – 11.30	Continuation of the discussion	Chair MEWG	RS
<b>SESSION Five: Other Matters</b>			
11.30 - 11.40	Other Matters	Chair MEWG	RS
11.40 – 11.50	Wrap Up Session	Chair MEWG	RS
11.50 – 12.00	Closing	Chair MEWG	RS
	<b>End of Writeshop</b>		